PBC Supervisor Internship Evaluation (to be completed by supervisor)

Thank you for hosting a PBC intern! Your answers to these questions will help us continue to improve the PBC Internship Program.

1. Student's Name _____

2. Host Institution Name _____

3. Internship quarter (spring or summer and year) _____

4. Supervisor's name _____

5. Supervisor's e-mail _____

6. Supervisor's phone _____

7. Please describe this student's primary projects and duties during this quarter's internship and include a list of the student's significant accomplishments. Did the student meet all the objectives?

8. Please rate the student's expertise initially and after the internship by marking the corresponding rate below with an X.

Skills	Excellent	Very Good	Average	Below Average	Poorly	Not Applicable (n/a)
Planning and organizing						
Conveying efficiently verbal and visual information						
Conveying efficiently oral information						
Listening and following directions						
Critical Thinking						
Problem-solving						
Decision making						
Autonomously working						
Teamwork						
Commitment to organizational goals						
Overall quality of student's work						

9. Additional comments on student skills

10. What were the most useful/essential skills that the student brought to the organization?

11. Would you be interested in having another PBC intern work with you?

12. If you answered yes above, what skills or traits are you seeking in an intern?

13. Please share any general comments on your experience working with the PBC Internship Program. We want to hear what we do well and how we can improve the internship experience for our students and our partner organizations.

14. PERMISSION TO SHARE COMPLETED FORM WITH STUDENT
    a. We would also like your permission to make your completed evaluation form available for the student to read after s/he has completed the internship with your organization if they request to do so. You have my permission to share this form with the student:

    Yes _____ No _____

Please return this form to plantbiology@northwestern.edu.
THANK YOU FOR YOUR TIME AND ATTENTION!